Startup Costs Template

| **Source of funds** | **Amount** |
| --- | --- |
| Personal investment (shareholders/partners investment) |  |
| Start-up grants |  |
| Bank loan amount |  |
| **Total** |  |

| **Startup costs and uses of funds** | **Amount** |
| --- | --- |
| ***Professional services*** |  |
| Accounting |  |
| Lawyer |  |
| Advertising/marketing |  |
| Project consultant |  |
| Design |  |
| Graphic designer |  |
| ***Equipment*** |  |
| Equipment (eg. forklift, printing press, stove, etc) |  |
| Point of sale |  |
| Phone system |  |
| Security system |  |
| Office equipment/computers |  |
| ***Operations*** |  |
| Software (computer software required for operation) |  |
| Training (courses/sessions needed for employees to work) |  |
| Licenses (business registration, operating licenses and so on) |  |
| ***Inventory*** |  |
| Opening inventory (for example, clothing, food and so on) |  |
| ***Loan application fees/closing costs*** |  |
| Application fees (related to loans, etc) |  |
| Legal fees associated with loan (CSBFL) |  |
| ***Leasehold improvement*** |  |
| Signage |  |
| Décor |  |
| Build outs (for example, bathroom, kitchen, etc) |  |
| Furniture |  |
| ***Building /lease*** |  |
| Lease deposit |  |
| Utilities deposit, etc. |  |
| Insurance |  |
| ***Misc.*** |  |
| ***Franchise fees*** |  |
| ***Working capital***  *(Amount needed to cover the first few months until profitable)* |  |
| **Total** |  |